



Embassy of the Republic of the Philippines
Ambassade de la République des Philippines
Paris

Date: 24 October 2022

REQUEST FOR QUOTATION OF PRICES

Sir:

Please submit your lowest price quotation for the following items individually described below, subject to the following conditions:

1. Quotations submitted to this Office will be considered as the final offer. Product catalogues shall be accepted as final quotation. In the event that the price is acceptable, a properly accomplished and approved Purchase Order or Job Order will be served to the supplier/contractor.
2. The declared price shall be in *Delivered Duty Paid (DDP)* in the Philippine Embassy in Paris. **All taxes, levies and duties, freight and transport charges shall be borne by the supplier.** Any Foreign Exchange gain or loss shall also be shouldered by the supplier.
3. Delivery shall be made 15days after the date of the Purchase Order and will be subject to inspection of the Embassy or its duly authorized representative.
4. Payment will only be effected upon strict compliance with the prescribed government procurement law. All payments shall be made through cheque in Euros.
5. The validity period of the prices quoted must appear in the quotation.
6. Quotations must be sent to parispe.property@gmail.com on or before **31 October 2022*** at 9:00 Paris Time.

UNIT	PARTICULARS	QUANTITY	AMOUNT	TOTAL
	OFFICE SUPPLIES			
Ream	Copy paper, A4, 80g	100		
Roll	Transparent tape, 19mm x 6m	6		
Box	Ballpoint pen, black, 100s	1		
Box	Ballpoint pen, blue, 100s	1		
Piece	Rollerball pen, 0.7mm, black	12		
Box	Double clip, 41mm, 10s	10		
Pack	Cardboard binding cover, 270g, 100s, green	2		
Pack	Trash bag, 50L, 100s	3		
Pack	Trash bag, 100L, 100s	2		
Pack	Trash bag, 30L	2		
Bottle	Toilet gel disinfectant	3		
Bottle	Multisurface antibac disinfectant cleaner spray	3		
Pack	Microfiber multipurpose cloth, 6/pck	3		
Piece	Microfiber cloth, 40x60cm	4		
Bottle	Multipurpose cleaner, 5L	2		
Piece	Gloves, latex	30		
Bottle	Window cleaner, spray	3		
Pack	Mop head, 7/pck	1		
Bottle	Anti-limescale cleaning spray	3		
Can	Air freshener, 300ml	4		
Pack	Vacuum cleaner bag	1		
Can	Multi-surface aerosol duster	2		
Unit	APC Back-UPS ES 700, at least 405 watts	1		
Unit	Executive chair	2		

MARVIN SAMONTE
Canvasser
Property Officer

JACKIELOU-MARY N. GAN
Vice Chair
Bids and Awards Committee