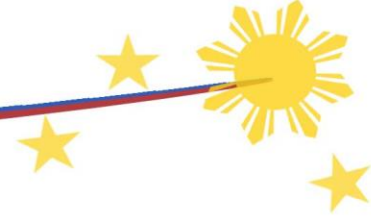




Guide in using the **Online Visa Application System (OVAS)**

Online Visa Application System (OVAS)



File your **9a visa** application
at
<https://www.visa.gov.ph/>

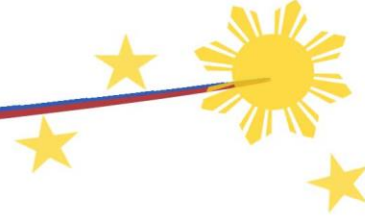
Welcome to Philippine Visa Application Portal

Country of Citizenship *

Submit ->

On the **WELCOME PAGE**,
select your country of
citizenship then click
SUBMIT

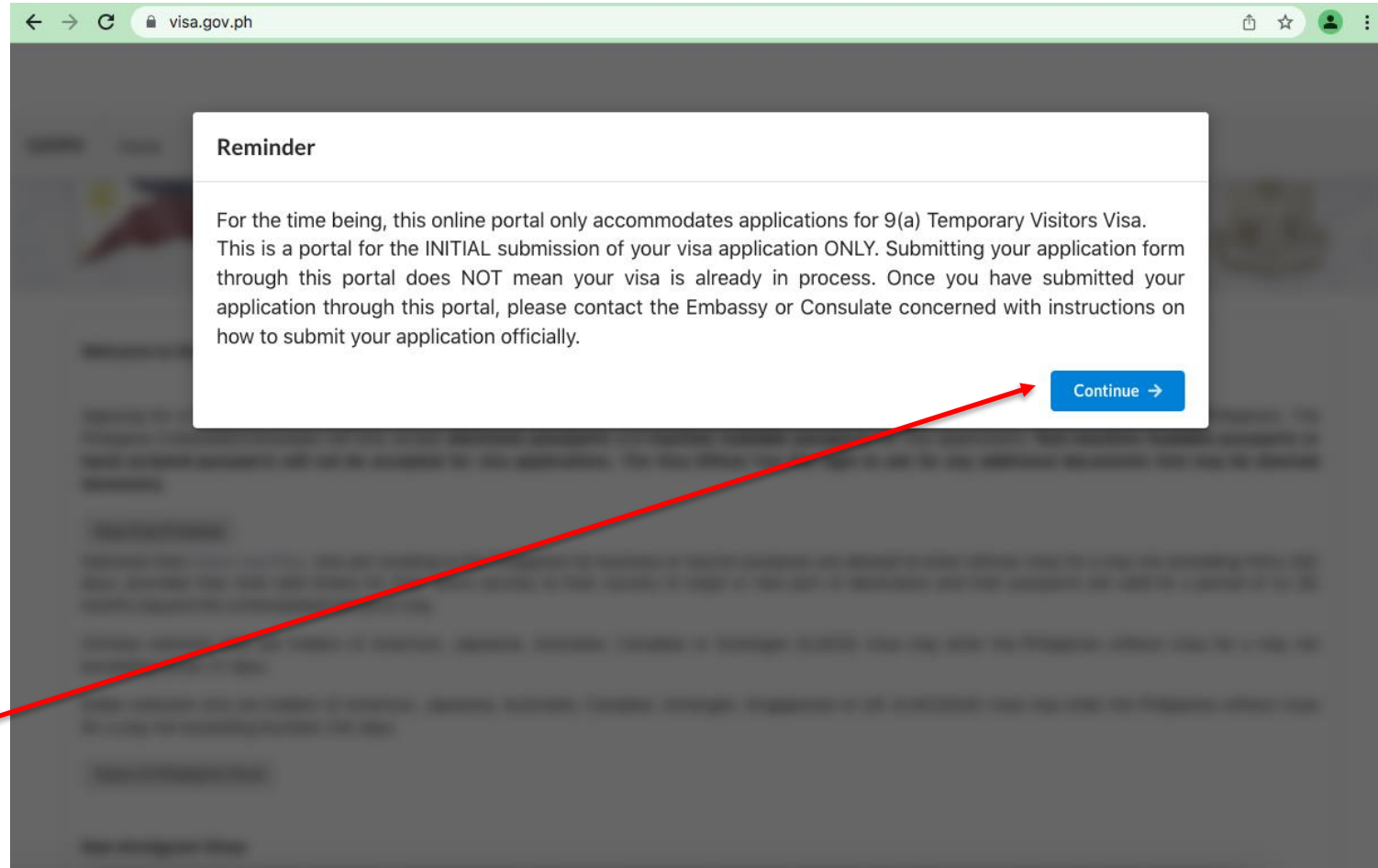
Online Visa Application System (OVAS)



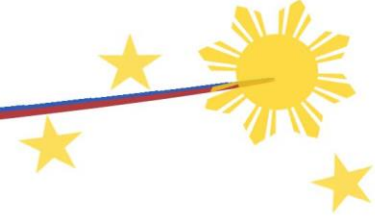
Only 9a (Temporary Visitor's) visa applications are accommodated through this online portal.

Other visa types. i.e. 9e, 9c, 9g and 47a2 are processed through email application

Click **CONTINUE** to proceed to the next step



Online Visa Application System (OVAS)





For the latest visa requirements and immigration guidelines, please refer to the Embassy website at <https://parispe.dfa.gov.ph/>

Scroll down to see the button for the next step

The screenshot shows the Philippine Visa Online Portal. The browser address bar displays 'visa.gov.ph'. The navigation menu includes 'GOVPH', 'Home', and 'Manage Existing Application'. The main banner features the Philippine flag, the text 'VISA REPUBLIKA NG PILIPINAS REPUBLIC OF THE PHILIPPINES', and the national coat of arms. The main content area includes a welcome message, a paragraph about passport requirements, a section for 'Visa-Free Privilege' detailing rules for various nationalities, and a section for 'Types of Philippine Visas' with a sub-section for 'Non-Immigrant Visas'.

← → ↻ 🛡️ visa.gov.ph

GOVPH Home Manage Existing Application

 **VISA** REPUBLIKA NG PILIPINAS
REPUBLIC OF THE PHILIPPINES 

Welcome to the Philippine Visa Online Portal.

Applying for a Philippine visa will require that the applicant's passport be **valid for six (6) months** beyond the applicant's date of departure from the Philippines. The Philippine Embassies/Consulates will only accept **electronic passports** and **machine readable passports** for visa applications. **Non-machine readable passports or hand-scripted passports will not be accepted for visa applications. The Visa Officer has the right to ask for any additional documents that may be deemed necessary.**

Visa-Free Privilege

Nationals from [these countries](#), who are traveling to the Philippines for business or tourism purposes are allowed to enter without visas for a stay not exceeding thirty (30) days, provided they hold valid tickets for their return journey to their country of origin or next port of destination and their passports are valid for a period of six (6) months beyond the contemplated period of stay.

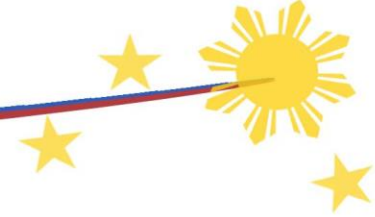
Chinese nationals who are holders of American, Japanese, Australian, Canadian or Schengen (AJACS) visas may enter the Philippines without visas for a stay not exceeding seven (7) days.

Indian nationals who are holders of American, Japanese, Australian, Canadian, Schengen, Singaporean or UK (AJACSSUK) visas may enter the Philippines without visas for a stay not exceeding fourteen (14) days.

Types of Philippine Visas

Non-Immigrant Visas

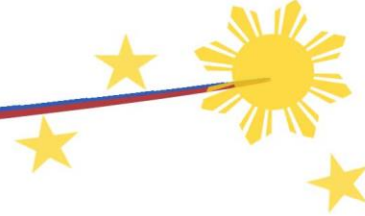
Online Visa Application System (OVAS)



At the bottom of this page,
click **APPLY FOR
INDIVIDUAL VISA**

The screenshot shows the website interface for visa.gov.ph. At the top, there is a navigation bar with 'GOVPH', 'Home', and 'Manage Existing Application'. Below this, a list of requirements is displayed: 'Passport/Travel Document Valid for at least six (6) months beyond the intended period of stay in the Philippines; and' and 'Duly Accomplished Visa application form;'. The main content area is titled 'Immigrant Visas' and lists two categories: '1. Quota Immigrant Visa – for foreign nationals who opt to reside permanently in the Philippines' and '2. Non-Quota Immigrant Visas'. Under the second category, there are five sub-types: 'A. 13(a) Visa – for wife or husband or unmarried minor children of Philippine Citizen.', 'B. 13(b) Visa – for child of foreign parents born during temporary visit abroad of permanent resident mother.', 'C. 13(c) Visa – for child born subsequent to the issuance of immigrant visa to accompanying parent.', 'D. 13(e) Visa – for returning permanent resident foreigners', and 'E. 13(g) Visa – for returning natural-born Filipinos who were naturalized as citizens of foreign countries.'. Below this list, the 'Minimum Requirements for Immigrant Visas:' are detailed: 'Official birth certificate or baptismal certificate;', 'Police Clearance;', 'Medical examination report/chest X-Ray film;', 'Evidence of financial support;', 'Valid passport;', 'Documentary proofs of his/her former Philippine citizenship and his present foreign citizenship (for 13(g) visa applicants only); and', and 'Such other secondary evidence of citizenship and admissibility into the Philippines as may be required.'. At the bottom of the page, there is a blue button labeled 'APPLY FOR INDIVIDUAL VISA'. A red arrow points from the text box on the left to this button.

Online Visa Application System (OVAS)



On the **Visa Type**, select **BUSINESS** if traveling for business purposes.

Select **TOURIST** if traveling as spouse/parent of a Filipino national.

On the **Entry Type**, select **SINGLE ENTRY**. Only single-entry visas are issued at this time.

On the **Country of Application**, select **FRANCE** then select **PE PARIS** on the **Embassy/Consulate** item.

The screenshot shows the 'visa.gov.ph/application' web page. The form fields are as follows:

Visa Type *	Entry Type *	Country of Application *	ApplicationType
Business	Single Entry	France	REGULAR

Embassy/Consulate *	Email *	Confirm Email *
PE PARIS	racksoindustrial12@gmail.com	racksoindustrial12@gmail.com

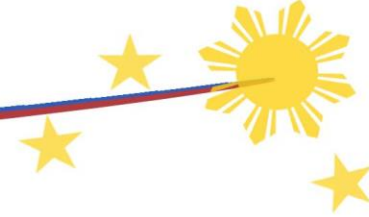
Below the form, there is a note: *For Multiple Entry Visas, the 6-month or 1-year period refers to the visa's validity (i.e. when you can use the visa to enter the Philippines), not the length of stay (i.e. how long you can stay in the Philippines once you have entered). Length of stay will be indicated in your visa and will be determined by the Visa Officer.*

A blue 'Next' button with a right-pointing arrow is located at the bottom right of the form.

Enter a **valid email address**

Click **NEXT** after filling out all the items on this page

Online Visa Application System (OVAS)



visa.gov.ph/application/individual

GOVPH Home Manage Existing Application

Click **UPLOAD PHOTO**.

For the **Surname**, for those with the maiden and married names, i.e. RENAULT ep BONNET, **all the names including the 'EP' must be entered in the form.**

For the **Given Name**, if it is more than one name, i.e. Maria Jean Elizabeth RENAULT, **all the names must be entered in the form and NOT just Maria.**

REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF FOREIGN AFFAIRS
APPLICATION FOR NON-IMMIGRANT VISA TO THE PHILIPPINES

FILL-IN BLANKS (TO BE ACCOMPLISHED IN ENGLISH) FILL IN BLANKS IN ENGLISH BLOCK LETTERS.
FOR ALL THAT ARE NOT APPLICABLE, PLEASE INDICATE "N/A".

Surname* Given Name*

Place of Birth* Date of Birth* Age* Country of Citizenship*

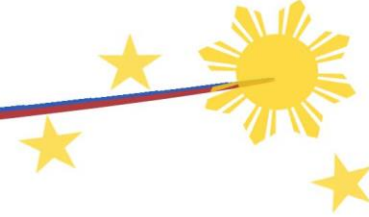
Sex* Contact Number*

Applicant Address

Room/House No.* Street* Town* Province* Postal Code*

Upload Photo

Online Visa Application System (OVAS)




← → ↻ visa.gov.ph/application/individual

GOVPH Home Manage Existing Application

DEPARTMENT OF FOREIGN AFFAIRS
APPLICATION FOR NON-IMMIGRANT VISA TO THE PHILIPPINES

Select a Photo

 **Default Profile Image**

No file chosen

Philippine Visa Photo Requirements

- Plain white or off-white background
- Neutral facial expression (no smiling) and both eyes open
- No eyeglasses, earrings, necklace, hat or any head covering the hair or hairline
- Taken full-face view directly facing the camera
- Image pixel dimensions must be in a square aspect ratio (meaning the height must be equal to the width). Minimum acceptable dimensions are 600 pixels (width) x 600 pixels (height). Maximum acceptable dimensions are 1200 pixels (width) x 1200 pixels (height).
- The top of the head, including the hair, to the bottom of the chin must be between 50% and 69% of the image's total height. The eye height (measured from the bottom of the image to the level of the eyes) should be between 56% and 69% of the image's height.

Applicant Address

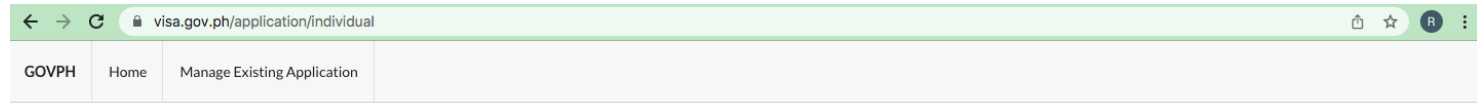
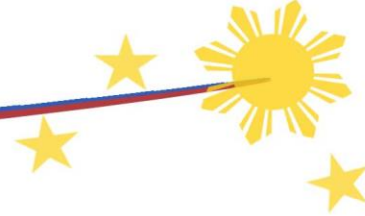
Room/House No. * Street * Town * Province * Postal Code *

Occupation *

Take note of the photo specifications required when uploading a photo. Application with photo that is not compliant with the specifications will not be accepted.

Click **CHOOSE FILE**.


Online Visa Application System (OVAS)




Once the photo is uploaded, it will appear on the application form.

Use **BLOCK/CAPITAL/UPPER CASE** letters in filling out the form.

Items with asterisk (*) must be filled out.

 **REPUBLIC OF THE PHILIPPINES**
DEPARTMENT OF FOREIGN AFFAIRS
APPLICATION FOR NON-IMMIGRANT VISA TO THE PHILIPPINES


[Change Photo](#)

FILL-IN BLANKS (TO BE ACCOMPLISHED IN ENGLISH) FILL IN BLANKS IN ENGLISH BLOCK LETTERS.
FOR ALL THAT ARE NOT APPLICABLE, PLEASE INDICATE "N/A".

Surname* Given Name*

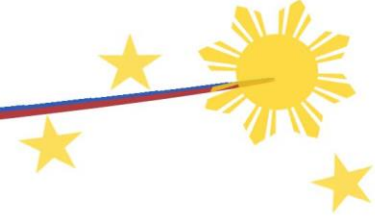
Place of Birth* Date of Birth* Age* Country of Citizenship*

Sex* Contact Number*

Applicant Address

Room/House No.* Street* Town* Province* Postal Code*

Online Visa Application System (OVAS)



← → ↻ visa.gov.ph/application/individual

GOVPH Home Manage Existing Application

Yes No

3. Have you ever been afflicted with a communicable or mental disease of public health significance, dangerous physical or mental disorder, or been a drug abuser or addict? If yes, state the circumstances.

Yes No

4. Have you ever served in the military or served as a Foreign Agent? If yes, state the circumstances.

Yes No

5. Have you previously worked or do you intend to work in the Philippines? If yes, state the circumstances.

Yes No

I understand that I may only enter the Philippines at the Port of Entry designated by the Philippine Immigration Authorities and under the condition imposed by those authorities.

I solemnly swear that the foregoing statements are true to the best of my knowledge.

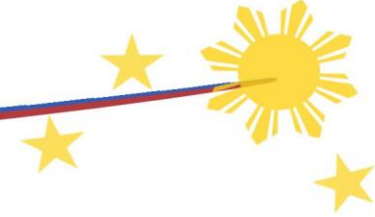
REMINDERS:

1. Applicants must comply with requirements and must extend courtesy to Embassy/Consulate personnel.
2. Visa is a privilege, not a right. Visa issuance does not guarantee entry to the Philippines.

[Save and Download Application](#) →

After accomplishing the application form, click **SAVE AND DOWNLOAD APPLICATION.**

Online Visa Application System (OVAS)



The screenshot shows the 'Manage Existing Application' page on the visa.gov.ph website. The browser address bar is 'visa.gov.ph/application/individual'. The page has a navigation menu with 'GOVPH', 'Home', and 'Manage Existing Application'. The main content area contains several questions with 'Yes' and 'No' radio buttons. A confirmation dialog box is overlaid in the center, asking 'Are you sure?' with the message 'All information you entered is correct' and 'Yes' and 'Cancel' buttons. A 'Save and Download Application' button is visible at the bottom right of the form.

visa.gov.ph/application/individual

GOVPH Home Manage Existing Application

Yes No

3. Have you ever been afflicted with a communicable or mental disease of public health significance, dangerous physical or mental disorder, or been a drug abuser or addict? If yes, state the circumstances.

Yes No

4. Have you ever served in the military or served as

Yes No

5. Have you previously worked or do you intend to work

Yes No

I understand that I may only enter the Philippines at [] and under the condition imposed by those authorities.

I solemnly swear that the foregoing statements are true to the best of my knowledge.

REMINDERS:

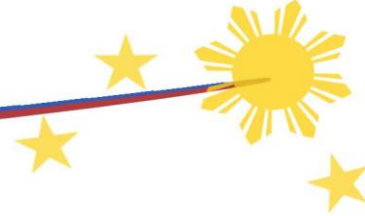
1. Applicants must comply with requirements and must extend courtesy to Embassy/Consulate personnel.
2. Visa is a privilege, not a right. Visa issuance does not guarantee entry to the Philippines.

Save and Download Application →

Click **MANAGE EXISTING APPLICATION** if you wish to edit / change the entries in the application form after it was saved.

Click **YES** to proceed to saving and downloading the application.

Online Visa Application System (OVAS)



1

Click **DOWNLOAD APPLICATION FORM** HERE to download the accomplished application form then **print and affix your signature** on the downloaded application form.

visa.gov.ph/application/upload

GOVPH Home Manage Existing Application

Application Form
File type must be jpeg, png or pdf only.
Upload Signed Application Form
[Download Application Form Here](#)

Passport Data Page
File type must be jpeg, png or pdf only.
Upload Scanned Passport Data Page

Submit Application

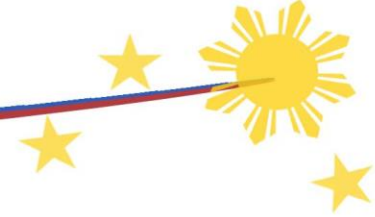
2

After printing and signing the application form, create a scanned or photo of the form and click **UPLOAD SIGNED APPLICATION FORM** to upload the signed form.

3

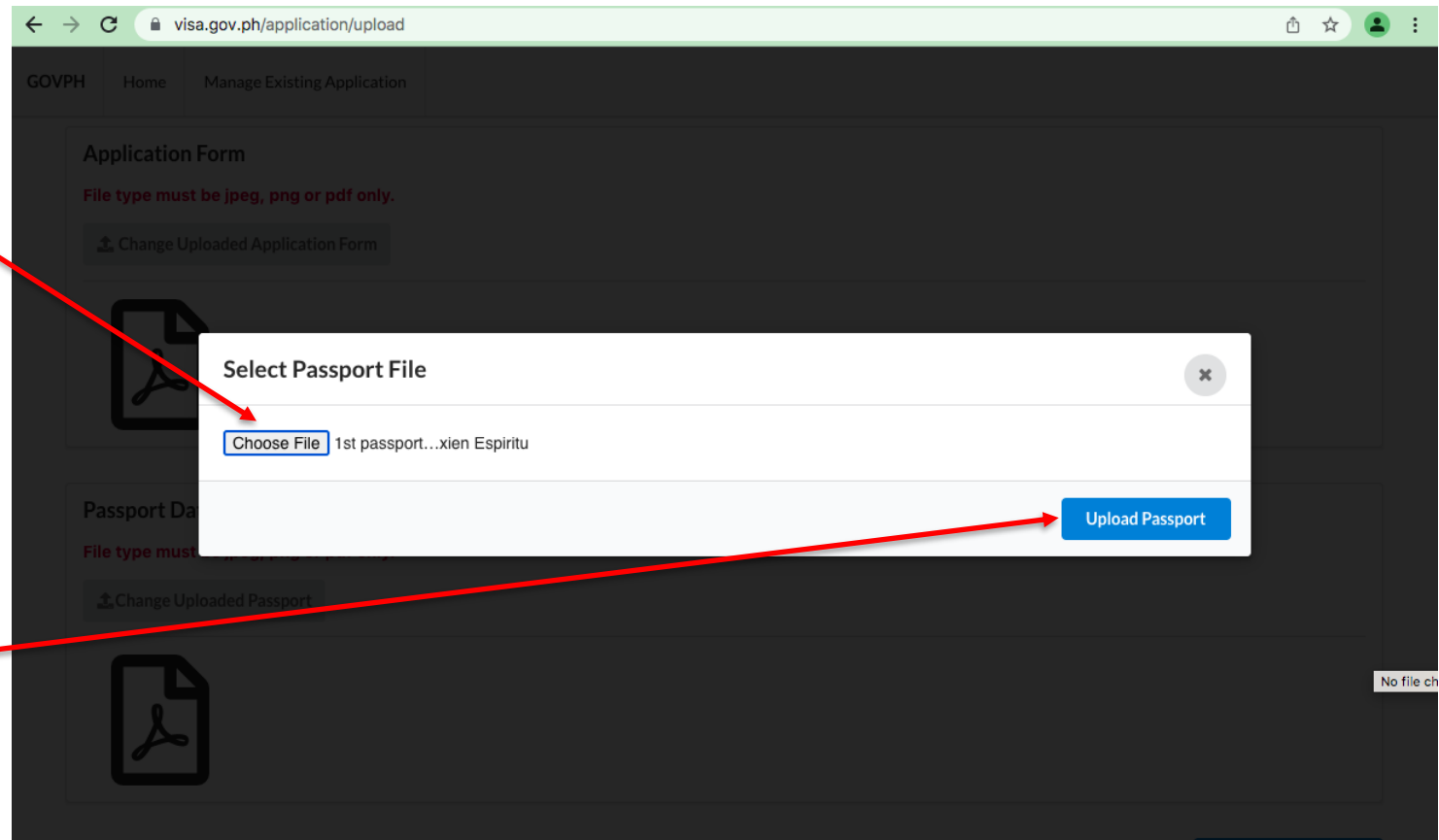
After successfully uploading the signed application form, **UPLOAD YOUR SCANNED PASSPORT DATA PAGE.**

Online Visa Application System (OVAS)

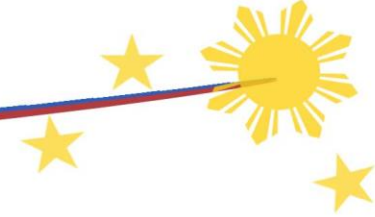


Click **CHOOSE FILE** to upload a copy of your passport. Only the passport data page (i.e., passport page where personal details are encoded) must be uploaded.

After successfully inserting the copy of your passport, click **UPLOAD PASSPORT**.



Online Visa Application System (OVAS)



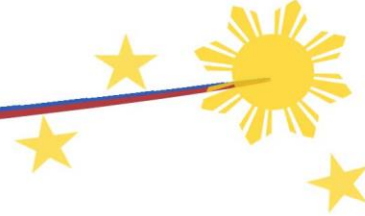
A **file icon** will appear if the uploading is successfully done.

REMINDER: Once you click **submit application**, you can no longer edit the application form. You will have to make another application if you make a mistake on your submitted application form.

The screenshot shows the 'visa.gov.ph/application/upload' page. It features a navigation bar with 'GOVPH', 'Home', and 'Manage Existing Application'. The main content area includes sections for 'Change Uploaded Application Form' and 'Passport Data Page', both with file upload instructions and icons. A white confirmation dialog box is overlaid in the center, asking 'Are you sure?' with 'All information you entered is correct' and 'Yes'/'Cancel' buttons. A 'Submit Application' button is visible at the bottom right.

Click **SUBMIT APPLICATION** and **YES** to complete the filing.

Online Visa Application System (OVAS)



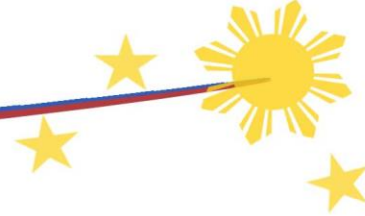
A confirmation notice will appear with an assigned **application reference number (ARN)**.

A visa application receipt confirmation will be sent to your registered email address.

REMINDER: Once the online application is completed, the applicant has to send an email to the Philippine Embassy at paris.pe@dfa.gov.ph the copy of the signed OVAS-generated application form and valid passport. The Embassy will verify the online application and will advise the applicant of the submission of documentary requirements.



The screenshot shows a web browser window at visa.gov.ph/application/upload. The page has a navigation bar with 'GOVPH', 'Home', and 'Manage Existing Application'. Below the navigation bar, there are two sections for document uploads. The first section is for the 'Application Form', with a 'Change Uploaded Application Form' button and a 'Download Application Form' link. The second section is for the 'Passport Data Page', with a 'Change Uploaded Passport' button. A modal dialog box is displayed in the center, titled 'Success', with a green checkmark icon. The message in the modal reads: 'Please be informed that your application reference number 7310016411530591 has been submitted to the DFA online database. Kindly coordinate with PE PARIS for the actual schedule of your appointment. Your application will not be received in any other Philippine Embassy or Consulate. Please bring the original and photocopies of the documents you submitted online. A visa application receipt confirmation has been sent to your registered email address. Thank you!'. There is an 'Ok' button at the bottom of the modal. A red arrow points from the text in the first box to the success message in the modal.

Online Visa Application System (OVAS)



Sample of an **email confirmation** you will receive after completing the online filing of your visa application.

VISA APPLICATION RECEIPT CONFIRMATION Inbox x  

 **VISA.GOV.PH** <no-reply@visa.gov.ph> 8:53 PM (0 minutes ago)   
to me ▾

VISA APPLICATION RECEIPT CONFIRMATION

Visa Application No. 7310016411530591
Application Site: PE PARIS

Mr./Ms.DELA CRUZ MARIA,

Please be informed that your application number 7310016411530591 has been submitted to the Department of Foreign Affairs' online database for visa applications. Kindly coordinate with PE PARIS for the actual schedule of your appointment.

Your application will not be received in any other Philippine Embassy or Consulate. Please bring the original and photocopies of the documents you submitted online.

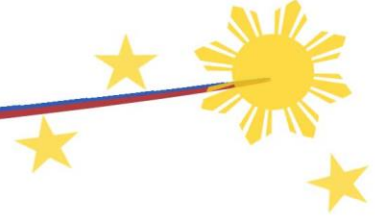
The Visa Officer has the right to ask for any additional documents that may be deemed necessary. The Philippine Foreign Service Post reserves the right to approve or deny your application and to determine your length of stay in the Philippines.

Applicant Information:

Name: MARIA DELA CRUZ
Date of birth: 1981-01-01

REMINDER: Once the online application is completed, the applicant has to send an email to the Philippine Embassy at paris.pe@dfa.gov.ph the copy of the signed OVAS-generated application form and valid passport. The Embassy will verify the online application and will advise the applicant of the submission of documentary requirements.



Online Visa Application System (OVAS)



Sample of the **application form electronically generated by OVAS**. This has to be **downloaded, printed, signed and re-uploaded** to proceed with the online visa application.

REMINDER: The form to be uploaded in the system **MUST bear the applicant's signature**.



 <small>7310010411030501</small>			
 Republic of the Philippines Foreign Service of the Philippines PE PARIS APPLICATION FOR NON-IMMIGRANT VISA TO THE PHILIPPINES			
Surname: DELA CRUZ		Given Name: MARIA	
Place of Birth: MANILA	Date of Birth: 1981-01-01	Age: 41	Sex: Female
Applicant's address: 4 RUE DE RANELAGH PARIS ILEDEFRANCE 75016		Contact No.: 0612345677	
Occupation: Unemployed	Civil Status: Single	Country of Citizenship: France	
Passport/Travel Document no.: P1234567A	Date of Issue: 2020-01-01	Valid Until: 2025-02-28	
Port of Entry: MANILA	Length of Stay: 59	Visa Type: Business	
Destination after the Philippines: NONE			
Documents submitted in support of application : Passport, Household Registry, Financial Proof, National ID, Air Ticket, Invitation Letter			
1. Do you have sponsor/reference in the Philippines? If yes fill out below. No			
2. Were you ever refused any kind of Philippine visa before and denied admission into or deported from the Philippines? If yes, state the circumstances. No			
3. Have you ever been arrested or convicted for any offense or crime, even though subject of a pardon, amnesty, or other legal action? If yes, state the circumstances. No			
4. Have you ever been afflicted with a communicable disease of public health significance, dangerous physical or mental disorder, or been a drug abuser or addict? If yes, state the circumstances. No			
5. Have you ever served in the military or acted as a Foreign Agent? If yes, state the circumstances. No			
6. Have you previously worked or do you intend to work in the Philippines? If yes, state the circumstances. No			
I understand that I may only enter the Philippines at the Port of Entry designated by the Philippine Immigration Authorities and under the condition imposed by those authorities. I solemnly swear that the foregoing statements are true to the best of my knowledge.			
REMINDERS: • Applicants must comply with all requirements. • Unruly or rude behavior may result to visa denial. • Visa is a privilege, not a right. Visa issuance does not guarantee entry to the Philippines.		MARIA DELA CRUZ APPLICANT'S SIGNATURE	