



Embassy of the Republic of the Philippines
Ambassade de la République des Philippines
Paris

Date: 13 March 2025

REQUEST FOR QUOTATION OF PRICES

Sir:

Please submit your lowest price quotation for the following items individually described below, subject to the following conditions:

1. Quotations submitted to this Office will be considered as the final offer. Product catalogues shall be accepted as final quotation. In the event that the price is acceptable, a properly accomplished and approved Purchase Order or Job Order will be served to the supplier/contractor.
2. The declared price shall be in *Delivered Duty Paid (DDP)* in the Philippine Embassy in Paris. **All taxes, levies and duties, freight and transport charges shall be borne by the supplier.** Any Foreign Exchange gain or loss shall also be shouldered by the supplier.
3. Delivery shall be made 15days after the date of the Purchase Order and will be subject to inspection of the Embassy or its duly authorized representative.
4. Payment will only be effected upon strict compliance with the prescribed government procurement law. All payments shall be made through cheque in Euros.
5. The validity period of the prices quoted must appear in the quotation.
6. Quotations must be sent to parispe.property@gmail.com on or before 19 May 2025* at 9:00 Paris Time.

UNIT	PARTICULARS	QUANTITY	AMOUNT	TOTAL
Ream	Copy paper, A4, 80g	100		
Piece	Arch file folder, 8cm	50		
Bottle	Alcogel, disinfectant	15		
Pack	Laminating plastic, A4, 100s, 125mic	1		
Pack	Tape, packaging, transparent 50mm x 66m, 6s	2		
Pack	DVD-RW, 10s	1		
Pack	CD/DVD sleeves, 100s	1		
Pack	Battery CR2032 (6/pck)	1		
Piece	Computer mouse, wireless	3		
Piece	Portable hard drive, 1TB	2		
Pack	Trash bag, 30L, 100s	2		
Pack	Trash bag, 50L, 100s	2		
Pack	Trash bag, 100L, 100s	2		
Pack	Microfiber multipurpose cloth, 6/pck	3		
Bottle	Multipurpose cleaner, 5L	2		
Bottle	Dishwashing liquid	2		
Pack	Sponge, 10/pck	2		

MARVIN SAMONTE
Canvasser
Property Officer