



Embassy of the Republic of the Philippines
Ambassade de la République des Philippines
Paris

Date: 22 FEB. 2021

REQUEST FOR QUOTATION OF PRICES

Sir:

Please submit your lowest price quotation for the following items individually described below, subject to the following conditions:

1. Quotations submitted to this Office will be considered as the final offer. In the event that the price is acceptable, a properly accomplished and approved Purchase Order or Job Order will be served to the supplier/contractor.
2. The declared price shall be in *Delivered Duty Paid (DDP)* in the Philippine Embassy in Paris. **All taxes, levies and duties, freight and transport charges shall be borne by the supplier.** Any Foreign Exchange gain or loss shall also be shouldered by the supplier.
3. Delivery shall be made 25 days after the date of the Purchase Order and will be subject to inspection of the Embassy or its duly authorized representative.
4. Payment will only be effected upon strict compliance with the prescribed government procurement law. All payments shall be made through cheque in Euros.
5. The validity period of the prices quoted must appear in the quotation.
6. Quotations must be sent to parispe.property@gmail.com on or before 25 February 2021 at 15:00 Paris Time.

UNIT	PARTICULARS	QUANTITY	AMOUNT	TOTAL
Set	Annual Routinary repair and maintenance of the Embassy's central heating system:	1		
	NOTHING FOLLOWS			
	*Please see Terms of Reference for further information			

APPROVED BUDGET FOR THE CONTRACT (2,000.00 EUROS)

MARK MICHAEL VINCENT L. MARBELLA
 Canvasser
 Property Officer

HANS MOHAIMIN L. SIRIBAN
 Chair
 Bids and Awards Committee





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TERMS OF REFERENCE

Routinary repair and maintenance of the Embassy's central heating system:
• BOILER
○ Flow and return temperature control
○ Water shortage device performance check
○ Safety device check
○ Boiler permutation, if applicable
○ Seal water tightness check
○ Combustion chamber sweeping
○ Brickmark condition check
○ Shutdown protection
○ General overhaul
○ Condensate drain siphon cleaning
○ Heat exchanger cleaning and siphon filling
○ Neutralization system efficiency check
○ pH measurement
○ Condensate pump performance check (if any)
○ Sustaining boiler combustion efficiency according to the recommendations of the manufacturer
○ Electrical contacts check
• BURNER
○ Condition and performance check
○ Checking and cleaning of the main systems: electrodes, nozzles, nozzle filters, cells, pumps
○ Checking and adjusting the electrodes
○ Cleaning of the nozzle filters
○ Combustion control
○ Checking and adjusting the command and safety systems
○ Checking and adjusting the mechanical systems: dampers, turbines, pumps
○ Checking the condition of the safety devices and solenoid valves
○ Burner adjustment (CO ₂ , CO, O ₂ , smokes); efficiency check
○ Calibration check: aquastats, air pressure switches, thermostats
○ General cleaning and greasing of the rotating parts
○ Switching on and off
• PUMP
- Pump permutation
- Cleaning of the termination plate and tightening of the connections
- Cable gland repair
- Measuring of the output temperature
VALVES, PLUMBING, FILTERS
<i>(for the part located in the boiler room only)</i>
- Valve and faucet watertightness check
- Seal check and change if necessary
- Operation and greasing of valves and faucets
- Deposit removal through cleaning, brushing and greasing
- Cleaning of the check valves
- Cleaning of the filters
EXPANSION TANK
- Water pressure check using a manometer
- Replenishing, if necessary
- Checking of the safety features (mini, maxi, pressure)
- Checking and adjusting the flow of water in the tank in the open air
- Checking the flow of the tank's overflow in the open air
- Checking the watertightness of the membrane (absence of water on the side of the gas valve) of the tanks under nitrogen pressure
24/7 EMERGENCY INTERVENTION