



Republic of the Philippines

Presidential Communications Operations Office
INTERNATIONAL PRESS CENTER
News and Information Bureau



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LIST OF REQUIREMENTS FOR IPC ACCREDITATION

1. Fully accomplished accreditation form
2. Note Verbale from the Foreign Ministry of the visiting delegation indicating the media representative as an official delegate; or a letter of endorsement from their respective Embassy for visiting journalists or new applicants representing their respective media organizations
3. 2 pcs 2x2 colored picture, white background for each media representative
4. Copy of contract of employment (for local hire)
5. Photocopy of passport (pages 1 and 2) and latest arrival stamp in Manila
6. List of equipment
7. List of crew members and their designation
8. Media itinerary
9. Visa for journalists issued by the FSP with jurisdiction over the media representative's country

Additional requirements for new applicants:

1. Five (5) by-lined photos (published not later than 3 months)
2. Five (5) by-lined articles (published not later than 3 months)
3. Five (5) consecutive issues of newspaper or magazine, for publications/print media (published not later than 3 months)

Contact Person:

Ms. Rose Coni

Office: Media Accreditations and Relations Office (MARO)

Presidential Communications Operations Office, Malacañan, Manila

