Embassy of the Republic of the Philippines
Ambassade de la République des Philippines
Paris

Date: 06 OCT. 2020

REQUEST FOR QUOTATION OF PRICES

Sir:

Please submit your lowest price quotation for the following items individually described below, subject to the following conditions:

1. Quotations submitted to this Office will be considered as the final offer. In the event that the price is acceptable, a properly accomplished and approved Purchase Order or Job Order will be served to the supplier/contractor.
2. The declared price shall be in *Delivered Duty Paid (DDP)* in the Philippine Embassy in Paris. **All taxes, levies and duties, freight and transport charges shall be borne by the supplier.** Any Foreign Exchange gain or loss shall also be shouldered by the supplier.
3. Delivery shall be made 10 days after the date of the Purchase Order and will be subject to inspection of the Embassy or its duly authorized representative.
4. Payment will only be effected upon strict compliance with the prescribed government procurement law. All payments shall be made through cheque in Euros.
5. The validity period of the prices quoted must appear in the quotation.
6. Quotations must be sent to **parispe.property@gmail.com** **on or before 08 October 2020 at 15:00 Paris Time.**

UNIT	PARTICULARS	QUANTITY	AMOUNT	TOTAL
	OFFICE SUPPLIES			
Ream	A4 Paper	25		
Piece	CD-RW 700MB 4x Speed	55		
Piece	Desk Pen	2		
	NOTHING FOLLOWS			

APPROVED BUDGET FOR THE CONRACT (360.00 EUROS)

MARK MICHAEL VINCENT L. MARBELLA
Canvasser
Property Officer

HANS MOHAIMIN L. SIRIBAN
Chair
Bids and Awards Committee

AMBASSADE DES PHILIPPINES
REPUBLIKA NG PILIPINAS
PARIS, FRANCE