



Embassy of the Republic of the Philippines
Ambassade de la République des Philippines
Paris

NOTICE OF AWARD

Paris, 27 January 2020

MS. SUZETTE RIEGO

Email : suzetteriego48@gmail.com

Dear Ms. RIEGO,

The Philippine Embassy is pleased to inform that you have been chosen to conduct a two-hour session (lecture and demonstration) on personal grooming and style on 08 February 2020. For your services, the Embassy will pay you the amount of two hundred Euros (200,00€) only, inclusive of all charges and fees.

Thank you.

Very truly yours,



MA. THERESA P. LAZARO
Ambassador

CONTRACT

The Philippine Embassy in Paris, represented by Ambassador Ma. Theresa P. Lazaro, and Ms. Suzette Riego have agreed on the following:

1. The Philippine Embassy has organized "Be well-groomed and stylish" as part of the 2020 Wellness Program for its personnel. The program will be held on 08 February 2020 between 9:00 AM and 12:00 PM at the Embassy's conference room.
2. Ms. Riego agrees to conduct a two-hour session, which comprises of lecture on proper grooming and appearance, and make-up application/demonstration for female participants. Ms. Riego agrees to shoulder all expenses relative to the beauty products she will use for the make-up application/demonstration.
3. In consideration of the services required of Ms. Riego, the Embassy shall compensate her the amount of two hundred Euros (200,00€) only. The said payment shall be due and demandable only after the completion of the services required under this contract.

Signed on 27 January 2020 in Paris, France.


MA. THERESA P. LAZARO
Ambassador


MS. SUZETTE RIEGO



Embassy of the Republic of the Philippines
Ambassade de la République des Philippines
Paris

NOTICE TO PROCEED

Paris, 27 January 2020

MS. SUZETTE RIEGO

Email : suzetterriego48@gmail.com

Dear Ms. RIEGO,

You are hereby given this Notice to Proceed to conduct a two-hour session (lecture and demonstration) on personal grooming and style on 08 February 2020. For your services, the Embassy will pay you the amount of two hundred Euros (200,00€) only, inclusive of all charges and fees.

Thank you.

Very truly yours,


MA. THERESA P. LAZARO
Ambassador