



**Embassy of the Republic of the Philippines**  
**Ambassade de la République des Philippines**  
**Paris**

Date: 09 DEC. 2019

**REQUEST FOR QUOTATION OF PRICES**

Sir:

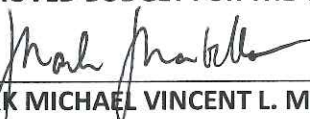
Please submit your lowest price quotation for the following items individually described below, subject to the following conditions:

1. Quotations submitted to this Office will be considered as the final offer. In the event that the price is acceptable, a properly accomplished and approved Purchase Order or Job Order will be served to the supplier/contractor.
2. The declared price shall be in *Delivered Duty Paid (DDP)* in the Philippine Embassy in Paris. All taxes, levies and duties, freight and transport charges shall be borne by the supplier. Any Foreign Exchange gain or loss shall also be shouldered by the supplier.
3. Delivery shall be made 7 days after the date of the Purchase Order and will be subject to inspection of the Embassy or its duly authorized representative.
4. Payment will only be effected upon strict compliance with the prescribed government procurement law. All payments shall be made through cheque in Euros.
5. The validity period of the prices quoted must appear in the quotation.
6. Quotations must be sent to [parispebacsecretariat@gmail.com](mailto:parispebacsecretariat@gmail.com) on or before 12 December 2019 at 16:00 Paris Time.

QUANTITY	UNIT	PARTICULARS	AMOUNT
<b>OFFICE SUPPLIES</b>			
70	Ream	A4 Bond Paper	
10	Piece	Sign Here Tabs	
24	Piece	Post It 38mm x 51mm	
24	Piece	Post It 76mm x 127mm	
24	Piece	Post It 76mm x 76mm	
2	Box	Mailing Envelope	
10	Piece	4-color ballpen	
30	Piece	Ball pen refill	
10	Box	Metal Fastener	
30	Piece	CD-RW 700MB 4x Speed	
8	Piece	Stapler	
10	Piece	Whiteboard marker	
10	Roll	White Sticker Label	
<b>OTHER OFFICE SUPPLIES</b>			
6	Pack	Tank deodorizer	
5	Pack	toilet bowl cleaner	
10	Bottle	Distilled Drinking Water (5L)	
1	Bottle	Dishwashing Liquid (5L)	
10	Box	Tissue (Pull-outs)	
6	Box	Dishwashing Capsule	
6	Pack	Wet Tissue	
8	Bottle	Anti-Bacteria Airspray	
3	Pack	Paper Bottle Bag	
10	Pack	Odor Diffuser A	
6	Piece	Odo Diffuser B	
6	Bottle	Toilet Cleaner	
6	Bottle	Window Cleaner	
14	Bottle	Alcogel	
<b>NOTHING FOLLOWS</b>			



APPROVED BUDGET FOR THE CONTRACT (2,200.00 EUROS)

  
**MARK MICHAEL VINCENT L. MARBELLA**  
 Canvasser  
 Property Officer

  
**HANS MOHAIMIN L. SIRIBAN**  
 Chair  
 Bids and Awards Committee

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