



Embassy of the Republic of the Philippines
Ambassade de la République des Philippines
Paris

Date: 25 FEB. 2020

REQUEST FOR QUOTATION OF PRICES


Sir:

Please submit your lowest price quotation for the following items individually described below, subject to the following conditions:

1. Quotations submitted to this Office will be considered as the final offer. In the event that the price is acceptable, a properly accomplished and approved Purchase Order or Job Order will be served to the supplier/contractor.
2. The declared price shall be in *Delivered Duty Paid (DDP)* in the Philippine Embassy in Paris. All taxes, levies and duties, freight and transport charges shall be borne by the supplier. Any Foreign Exchange gain or loss shall also be shouldered by the supplier.
3. Delivery shall be made 10 days after the date of the Purchase Order and will be subject to inspection of the Embassy or its duly authorized representative.
4. Payment will only be effected upon strict compliance with the prescribed government procurement law. All payments shall be made through cheque in Euros.
5. The validity period of the prices quoted must appear in the quotation.
6. Quotations must be sent to parispe.property@gmail.com on or before 28 February 2020 at 15:00 Paris Time.

QUANTITY	UNIT	PARTICULARS	AMOUNT	TOTAL
OFFICE SUPPLIES				
90	Ream	A4 Bond Paper		
1	Ream	A4 Photo Paper		
10	Piece	Notebook		
10	Piece	Correction Strip		
10	Piece	Glue Stick		
10	Box	Binder Clip 19mm		
16	Box	Binder Clip 24mm		
16	Box	Binder Clip 41mm		
20	Roll	Adhesive Tape 50mm x 66mm		
10	Piece	Staple Remover		
20	Box	Paper Clip 32mm		
10	Box	Staple Wire		
50	Piece	Ball Pen Black		
10	Piece	Sign Pen Black		
10	Piece	Sign Pen Blue		
OTHER OFFICE SUPPLIES				
1	Pack	AA Batteries		
6	Piece	Mop Head Refill		
2	Pack	Garbage Bag 100L		
2	Pack	Garbage Bag 30L		
2	Pack	Garbage Bag 50L		
10	Bottle	Distilled Drinking Water (5L)		
5	Pack	toilet bowl cleaner		
1	Pack	Urinal Perfume		
2	Sack	Dishwashing Salt		
2	Piece	Battery CR2032		
1	Bottle	Dishwashing Liquid (5L)		
3	Pack	Tank Deodorizer		
1	Pack	Dishwashing Sponge		
3	Can	Air Freshener		
1	Piece	Head Brush refill		
2	Piece	Rod Stick		

APPROVED BUDGET FOR THE CONTRACT (1,600.00 EUROS)


MARK MICHAEL VINCENT L. MARBELLA
 Canvasser
 Property Officer


HANS MOHAIMIN L. SIRIBAN
 Chair
 Bids and Awards Committee

