

Requirements for the Petition for Correction of Clerical Error in the Certification of Birth / Change of First Name

1. Four (4) original copies of the duly accomplished Petition
2. Original and four (4) copies of Birth Certificate sought to be corrected, issued by the Philippine Statistics Authority and authenticated by the Department of Foreign Affairs
3. Original and four (4) copies of Acte de Naissance Copie Integrale with English translation
4. Original and four (4) copies of valid Philippine passport(s) of parent(s)
5. Original and four (4) copies of earliest school records or documents such as baptismal certificate, medical records, or other documents issued by religious authorities, if applicable; and original medical certificate from an accredited government physician if change of gender
6. Original and four (4) copies of NBI Clearance, if any
7. Publication of application for two (2) consecutive weeks
8. Payment of 45€ for clerical , 135€ for change of first name

Republic of the Philippines
Philippine Embassy
Paris, France

_____))
_____) SS

Petition No. _____

**PETITION FOR CORRECTION OF CLERICAL ERROR
IN THE CERTIFICATE OF LIVE BIRTH**

I, _____, of legal age, _____,
and a resident of _____,
(complete address)

after having duly sworn to in accordance with law, hereby declare that:

- 1) I am the petitioner seeking correction of the clerical error in:
 - a. my Certificate of Live Birth
 - b. the Certificate of Live Birth of _____
(complete name of owner)
who is my _____.
(relation of owner to the petitioner)
- 2) I/He/She was born on _____ at _____,
(city/ municipality)
_____, _____.
(province) (country)
- 3) The birth was recorded under registry number _____.
- 4) The clerical error(s) to be corrected is (are):

Item No.	Description	From	To

- 5) The facts/reasons for filing this petition are the following: *(Use additional sheets, if necessary)*
For error No. 1: _____

For error No. 2: _____

For error No. 3: _____

- 6) I submit the following documents to support this petition: *(Use additional sheets, if necessary)*
 - a. _____
 - b. _____
 - c. _____
 - d. _____
 - e. _____

- 7) I have/He/She has not filed any similar petition and that, to the best of my knowledge, no other similar petition is pending with any LCRO, Court or Philippine Embassy/Consulate.

8) I am filing this petition at the Philippine Embassy in Paris, France in accordance with RA 9048 as amended and its Implementing Rules and Regulations.

Signature over printed name of petitioner

VERIFICATION

I, _____, the petitioner, hereby certify that the allegations herein are true and correct to the best of my knowledge and belief.

Signature over printed name of petitioner

SUBSCRIBED AND SWORN to before me this, _____ day of _____ in the city/ municipality of _____, petitioner exhibiting his Passport No. _____ issued at _____ on _____.

Administering Officer

Doc. No. _____
Page No. _____
Book No. _____
Series of _____

ACTION TAKEN BY THE CONSUL GENERAL/CONSUL ON ERROR NO. 1

(Provide the basis for the action taken.)

Granted Denied

ACTION TAKEN BY THE CONSUL GENERAL/CONSUL ON ERROR NO. 2

(Provide the basis for the action taken.)

Granted Denied

ACTION TAKEN BY THE CONSUL GENERAL/CONSUL ON ERROR NO. 3

(Provide the basis for the action taken.)

Granted Denied

Consul General

Date: _____

For CRG use only:

ACTION TAKEN BY CRG ON ERROR NO. 1

(Provide the basis for the action taken.)

Affirmed Impugned

For CRG use only:

ACTION TAKEN BY CRG ON ERROR NO. 2

(Provide the basis for the action taken.)

Affirmed Impugned

For CRG use only:

ACTION TAKEN BY CRG ON ERROR NO. 3

(Provide the basis for the action taken.)

Affirmed Impugned

Date: _____

Civil Registrar General

Payment of filing fee (Please attach copy of the official receipt.)

O.R. No. _____

Amount paid _____

Date paid _____